

THIS DOCUMENT AND INCLUDED COMMENTS ARE INTENDED TO BE OF ASSISTANCE IN PREPARING THE FORM AND IDENTIFYING THE RULES THAT AFFECT THE NOTED PORTIONS OF THE DOCUMENT. THEY ARE NOT INTENDED TO BE COMPLETE OR APPLICABLE TO EVERY SITUATION THAT MAY ARISE. COUNSEL SHOULD RELY ON THEIR OWN READING OF THE RULES AND APPLICABLE CASE AND STATUTORY LAW.

STATE OF MINNESOTA

DISTRICT COURT¹

COUNTY OF ***

*** JUDICIAL DISTRICT
CASE TYPE: ***

***,

District Court File No.: ***
Hon. ***

Plaintiff,

v.

NOTICE OF APPEAL

***,

Date Judgment Entered²:

Defendant.

³**TO: Clerk of the Appellate Courts, 305 Minnesota Judicial Center, 25 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155**

⁴PLEASE TAKE NOTICE that the above-named plaintiff/defendant *** appeals to the Court of Appeals of the State of Minnesota from the judgment, entered ***, and all orders and decisions affecting the judgment, including the *** entered on ***, which ***⁵.

⁶**Counsel:**

Attorneys for ***

Attorneys for ***

Dated: _____, 2014.

[FIRM NAME]

By: _____
[Attorney Name] (#)

[Address]

Telephone: (###) ###-####

Facsimile: (###) ###-####

**ATTORNEYS FOR
[PLAINTIFF/DEFENDANT ***]**

ANNOTATIONS

¹ The Notice of Appeal is captioned in the originating district court. All subsequent documents, including the Statement of Case are captioned in the Minnesota Court of Appeals.

² List the date of the judgment that is being appealed. The deadline for filing the Notice of Appeal may be triggered by this date unless the appeals deadline was tolled under [Rule 104.01, subd. 2](#). In that case, it might also be helpful to list the date of service for notice of filing the order disposing of the tolling motion.

³ Though captioned in the district court, the original of the Notice of Appeal is filed with the Clerk of Appellate Courts. A copy of the Notice of Appeal is also filed with the district court and service on all parties, per [Rule 103.01 Subd. 1](#). Any “adverse party” must be served, which includes all parties whose interest in relation to the subject appeal is in direct conflict with a reversal or modification of the order or judgment from which the appeal is taken. Timely and proper filing and serving the Notice of Appeal are the only jurisdictional acts required to perfect an appeal, though additional documents are required to be simultaneously filed with the Clerk of Appellate Courts per the same rule.

⁴ This language is taken from [Form 103A](#). Party designation, full party name(s), and each judgment and/or order, including descriptions, should be included. ([Rule 103.01 Subd. 1\(a\)](#)).

⁵ If multiple judgments and/or orders are being appealed, a brief description of each should be included. Also, file with the Clerk of Appellate Courts a copy of each judgment and/or order listed in the Notice of Appeal. ([Rule 103.01 Subd. 1\(a\), \(2\)](#)). After the 2014 amendments, these no longer need to be certified copies.

⁶ Counsel for opposing parties are required to be part of the Notice of Appeal per [Rule 103.01 Subd. 1\(b\)](#). Include each counsel’s name, address and telephone number as well as indicate which party each counsel represents.